

BRENTWOOD UNION FREE SCHOOL DISTRICT
Brentwood, NY



Board of Education
Business Meeting
Wednesday,
April 19, 2017

A.1. Call to Order:

Ms. Elizabeth Mercado, Board of Education President, will preside. The Business Meeting is scheduled to start at 9 p.m.

A.2. Pledge to the Flag

A.3. Special Presentation (scheduled to start at 8 p.m.) –

- Heartland Presentation

A.4 Questions from the Audience

Agenda items only, for a maximum of 15 minutes.

(Members of the public who would like to address the Board on any topic which is on tonight's agenda are welcome to do so at this time. Speakers must respect the Board and conduct themselves in a respectful manner. Speakers are requested to limit their questions/remarks to not more than three (3) minutes. If the concern is group, it is suggested that a spokesperson is appointed and to supplement verbal presentation with written report, if necessary or desired. A total of fifteen (15) minutes is being scheduled for this portion of tonight's agenda.)

Consent Agenda

BE IT RESOLVED that the following items be approved:

- B.1.a. through B.1.m.
- B.2.a. through B.2.p.
- C.1.a. through C.1.b.

B.1. Financial Reports

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the following financial reports:

- (a) **Treasurer's Report**
- (b) **Investment Report**
- (c) **Revenue Report**
- (d) **Cash Disbursement**
- (e) **School Lunch Fund**
- (f) **Student Activity Fund**
- (g) **Budget Transfers**
- (h) **Voided Checks**
- (i) **Appropriation Status**
- (j) **Bank Reconciliation**
- (k) **Cash Flow Analysis**
- (l) **Trial Balance**
- (m) **Claims Audit Report**

Motion made by _____
Second by _____
Vote: Yes _____ No _____
Abstain _____ Absent _____

B.2. Items for Action

B.2.a. Reading and Approval of Minutes

The Minutes of the following Meetings shall be accepted as submitted:

- Minutes of the March 08, 2017 Board of Education Informal Budget Workshop
- Minutes of the March 16, 2017 Board of Education Business Meeting
- Minutes of the March 29, 2017 Board of Education Special Recognition, Informal Budget Workshop and Facilities Discussion

B.2.b. Evaluation Form for the Superintendent of Schools

BE IT RESOLVED that the Board of Education, in consultation with the Superintendent of Schools, hereby approves the attached form to be used to evaluate the Superintendent of Schools for the 2016-2017 school year; and

BE IT FURTHER RESOLVED that said evaluation form shall be distributed, completed, voted upon and filed in the manner described in Board Policy #0320.

B.2.c. New and Revised Policies/Regulations

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Policies/Regulations for the 2016-2017 school year:

Policy #	Policy Title
0300	Accountability
1120	School District Records
2265	School-Based Plan and Shared Decision-Making
4325	Academic Intervention Services (AIS)

B.2.d. Donation of Technology Products

BE IT RESOLVED, that the Brentwood Board of Education does, hereby, accept with thanks a donation to the District of one (1) Epson Multi-Media Projector (Model #EX9200, valued at \$600), one (1) Epson Universal Projector Ceiling Mounting Kit (Model #ELPMBJG, valued at \$250) and one (1) Aver Vision Document Camera (Model #F70W, valued at \$600) from Sonderling Center teacher, Kenneth Carrara, who received funds acquired from a Go Fund Me Grant.

B.2.e. Donation to Northeast Elementary School

BE IT RESOLVED, that the Brentwood Board of Education does, hereby, accept with thanks a donation to Northeast Elementary School of one (1) Elmo MO 1 Visual Presenter (Item #2681444, Unit Price \$366.29) from the Donors' Choose Program which was donated as the result of an application submitted to Donors' Choose by teacher, Alison Maggio.

B.2.f. Special Education Services Contract

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to execute a contract for the provision of special education services to Brentwood students attending a non-public school in the Bay Shore UFSD for the 2016-2017 school year.

B.2.g. Trading Partner Agreement

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, a Trading Partner Agreement between Brentwood School District and New York State Department of Health ("*NYS Medicaid*"), is hereby approved and the President of the Board of Education is hereby authorized to execute same for the District.

B.2.h. Health Services Contracts

BE IT RESOLVED, that the President of the Board of Education and the Superintendent of Schools shall be authorized to execute Health Services Contracts for the provision of health services to Brentwood students attending a non-public school in the following school districts for the 2016-2017 school year:

B.2.h. Health Services Contracts – continued

1. Bay Shore UFSD
2. South Huntington UFSD
3. Westbury UFSD

B.2.i. IDEA Flow-Through Contracts

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to execute IDEA Flow-Through Contracts with the following schools for the provision of services to individual Brentwood School District students beginning as of July 1, 2016, and ending on June 30, 2017:

1. ACDS, Inc.
2. Cleary School for the Deaf

B.2.j. Memorandum of Agreement

Upon the recommendation of the Superintendent of Schools, be it

RESOLVED, that a Memorandum of Agreement with Employee No. 4148, is hereby approved and the President of the Board of Education is hereby authorized to execute same for the District.

B.2.k. Memorandum of Agreement

Upon the recommendation of the Superintendent of Schools, be it

RESOLVED, that a Memorandum of Agreement with Employee No. 12542, is hereby approved and the President of the Board of Education is hereby authorized to execute same for the District.

B.2.l. Memorandum of Agreement

Upon the recommendation of the Superintendent of Schools, be it

RESOLVED, that a Memorandum of Agreement between Suffolk County Community College and Brentwood School District, for the participation of Brentwood High School juniors and seniors in the Early College Program (ECP), is hereby approved and the Superintendent of Schools is hereby authorized to execute same for the District.

B.2.m. Field Trips

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following overnight/out-of-state field trips:

B.2.m. Field Trips - continued

Trip	Dates	Students	Chaperones	Cost
AFJROTC to: Bridgeton HS Bridgeton, NJ and Six Flags Great Adventure, Jackson, NJ	Saturday, April 29, 2017, leaving HS at 4:00 a.m., arriving to Bridgeton H.S. at 7:30 a.m. Departing on April 30, 2017, by 3:30 p.m. from Six Flags Great Adventure with an approx. return back to HS campus at 6:00 p.m.	Approximately 45 Cadets/ students	AFJROTC Instructors: CMSgt. Chief Taylor, MSgt. Perez, and MSgt. Lochren	ROTC Activity Fund will pay for bus. This trip will incur no cost to the District.
SMS to: Medieval Times Lyndhurst, NJ	Friday, April 28, 2017, leaving SMS at 8:30 a.m. with a return back to school at approx. 2:45 p.m.	Approximately 156 students	Ms. Grizzle, Mr. Razza, Mr. Richter, Ms. McStay, Ms. Bartolomeo, Mr. Rotolo, Ms. Ortenzi, And Ms. Parades	Cost: \$58 per student. This trip will incur no cost to the District.

BE IT FURTHER RESOLVED, that students will be required to make up missed work due to these activities. The submission of appropriate permission slips by parents/guardians will be required.

B.2.n. Contract with Mobile Ed Productions, Inc.

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a contract between Brentwood School District and Mobile Ed Productions, Inc. to provide a robotic workshop as part of the STEM Saturday Academy held at Laurel Park Elementary School on April 29, 2017; and

BE IT FURTHER RESOLVED that the total cost, not to exceed \$1,045, will be funded through PCEN enrichment funds.

B.2.o. 913 Examination

Upon recommendation of the Superintendent of Schools, pursuant to Education Law Section 913, be it RESOLVED that the employee identified in Executive Session is hereby directed to appear for a medical/psychiatric examination before one or more physicians of the District's choosing; and

BE IT FURTHER RESOLVED that such physician(s) are authorized to request and receive all pertinent data from the employee's physicians.

B.2.p. Memorandum of Agreement

Upon the recommendation of the Superintendent of Schools, be it

RESOLVED, that a Memorandum of Agreement between the Brentwood Professional Nurses Association (BPNA) and Brentwood School District, is hereby ratified and the President of the Board of Education is hereby authorized to execute same for the District.

Motion made by _____
Second by _____
Vote: Yes _____ No _____
Abstain _____ Absent _____

**C.1. Committee on Special Education
and Related Matters**

C.1.a.

CPSE

1. 03-02-17	Addendum	L. South
2. 03-07-17	Addendum	L. South
3. 03-08-17	Addendum	A. Burke
4. 03-09-17	Addendum	L. South
5. 03-10-17	Amendment	L. South
6. 03-13-17	Amendment	L. South
7. 03-15-17	Addendum	A. Burke
8. 03-16-17	Addendum	L. South
9. 03-17-17		L. South
10. 03-20-17	Amendment	L. South
11. 03-21-17		L. South
12. 03-22-17		A. Burke
13. 03-23-17		L. South

C.1.b.

CSE

1. 02-08-17	DCSE-DR-Addendum	G. Romane
2. 02-13-17	SCSE-94-AR-Addendum	L. Grant
3. 02-13-17	SCSE-45-AR-Addendum	D. Monastero
4. 02-13-17	SCSE-104-AR-Addendum	S. Coffin
5. 02-14-17	SCSE-96-AR-Addendum	G. Romane
6. 02-14-17	SCSE-32-AR-Addendum	C. Lapham
7. 02-14-17	SCSE-45-AR-Addendum	D. Monastero
8. 02-14-17	SCSE-18-AR-Addendum	L. Hacker
9. 02-15-17	SCSE-85-AR-Addendum	E. Francois
10. 02-15-17	SCSE-18-Addendum	L. Hacker
11. 02-16-17	SCSE-66-AR-Addendum	S. Morris
12. 02-16-17	SCSE-104-AR-Addendum	S. Coffin
13. 02-16-17	SCSE-96-AR-Addendum	G. Romane
14. 02-16-17	SCSE-18-AR-Addendum	L. Hacker
15. 02-16-17	SCSE-32-AR-Addendum	C. Lapham
16. 02-17-17	SCSE-45-AR-Addendum	D. Monastero

C.1.b.**CSE - continued**

17.02-17-17	SCSE-99-AR-Addendum	D. Farrell
18.02-17-17	SCSE-72-AR-Addendum	S. Brdey
19.02-17-17	SCSE-104-AR-Addendum	S. Coffin
20.02-27-17	SCSE-35-Addendum	D. Monastero
21.02-27-17	SCSE-32-Addendum	C. Lapham
22.02-27-17	SCSE-104-AR-Addendum	S. Coffin
23.02-27-17	SCSE-49-AR-Addendum	D. Boss
24.02-28-17	SCSE-97-AR-Addendum	D. Dulin
25.02-28-17	SCSE-98-AR-Addendum	T. Forte
26.02-28-17	SCSE-94-AR-Addendum	L. Grant
27.02-28-17	SCSE-18-AR-Addendum	L. Hacker
28.02-28-17	SCSE-49-AR-Addendum	D. Boss
29.02-28-17	SCSE-82-AR-Addendum	L. Cestaro
30.03-01-17	DCSE-D9-Addendum	P. Randall
31.03-01-17	Amend- No CSE-Addendum	C. Lapham
32.03-01-17	SCSE-85-AR-Addendum	E. Francois
33.03-01-17	SCSE-35-AR-Addendum	D. Monastero
34.03-01-17	SCSE-41-AR-Addendum	A. Miller
35.03-02-17	SCSE-104-AR-Addendum	S. Coffin
36.03-02-17	SCSE-18-AR-Addendum	L. Hacker
37.03-02-17	SCSE-98-AR-Addendum	T. Forte
38.03-02-17	SCSE-96-AR-Addendum	G. Romane
39.03-02-17	SCSE-66-AR-Addendum	S. Morris
40.03-02-17	SCSE-32-AR-Addendum	C. Lapham
41.03-02-17	SCSE-106-AR-Addendum	L. Walter
42.03-03-17	SCSE-97-AR-Addendum	D. Dulin
43.03-03-17	DCSE-D9-Addendum	P. Randall
44.03-03-17	SCSE-101-Addendum	G. Romane
45.03-03-17	SCSE-32-AR-Addendum	C. Lapham
46.03-03-17	SCSE-94-AR-Addendum	L. Grant
47.03-03-17	SCSE-49-AR-Addendum	D. Boss
48.03-06-17	SCSE-104-AR-Addendum	S. Coffin
49.03-06-17	SCSE-97-AR-Addendum	D. Dulin
50.03-06-17	SCSE-94-AR-Addendum	L. Grant
51.03-06-17	SCSE-41-AR-Addendum	A. Miller
52.03-07-17	DCSE-DY-Addendum	R. Young
53.03-07-17	SCSE-97-AR-Addendum	D. Dulin
54.03-07-17	SCSE-18-Addendum	L. Hacker
55.03-07-17	SCSE-99-AR-Addendum	D. Farrell
56.03-07-17	SCSE-82-AR-Addendum	L. Cestaro
57.03-07-17	SCSE-49-AR-Addendum	D. Boss
58.03-08-17	DCSE-DC-Addendum	S. Coffin
59.03-08-17	SCSE-18-AR-Addendum	L. Hacker
60.03-08-17	SCSE-85-AR-Addendum	E. Francois
61.03-09-17	SCSE-104-AR-Addendum	S. Coffin
62.03-09-17	SCSE-18-AR-Addendum	L. Hacker
63.03-09-17	SCSE-101-AR-Addendum	G. Romane
64.03-09-17	SCSE-66-AR-Addendum	S. Morris
65.03-09-17	SCSE-106-AR-Addendum	L. Walter

C.1.b.

CSE - continued

66.03-09-17	SCSE-32-AR-Addendum	C. Lapham
67.03-09-17	SCSE-35-AR-Addendum	D. Monastero
68.03-10-17	DCSE-D9-Addendum	P. Randall
69.03-10-17	SCSE-97-AR-Addendum	D. Dulin
70.03-10-17	SCSE-49-AR-Addendum	D. Boss
71.03-10-17	SCSE-35-AR-Addendum	D. Monastero
72.03-10-17	SCSE-72-AR-Addendum	S. Brdey
73.03-10-17	SCSE-32-AR-Addendum	C. Lapham
74.03-15-17	DCSE-DR-Addendum	G. Romane
75.03-15-17	SCSE-85-AR-Addendum	E. Francois
76.03-15-17	SCSE-18-AR-Addendum	L. Hacker
77.03-15-17	SCSE-104-AR-Addendum	S. Coffin
78.03-15-17	SCSE-94-AR-Addendum	L. Grant
79.03-16-17	DCSE-DY-AR-Addendum	R. Young
80.03-16-17	SCSE-97-AR-Addendum	D. Dulin
81.03-16-17	SCSE-32-AR-Addendum	C. Lapham
82.03-16-17	SCSE-66-AR-Addendum	S. Morris
83.03-16-17	SCSE-96-AR-Addendum	G. Romane
84.03-17-17	SCSE-98-AR	T. Forte
85.03-17-17	Amend-No CSE	C. Lapham

Motion made by _____
 Second by _____
 Vote: Yes _____ No _____
 Abstain _____ Absent _____

D.1. Items for Action

**D.1.a. Appointments, Resignations & Leaves:
Certificated Personnel**

If there are any questions relative to these reports, please call the Superintendent prior to the Meeting.

A motion would be in order to adopt the resolution as follows:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Certificated Personnel Action Report contained in the Board packet for the April 19, 2017, Board meeting.

No.	Name	Position	Certification Status	Start/End Dates (Partial Replacement Contracts - Replacement Contracts Extended)	Step
1.	Sandra Kolar	Math	Initial	10/31/16-04/19/17	MA 1
2.	Darlene Nifong	Elem/Bilingual	Professional	11/09/16-05/10/17	MA 1
3.	Crystal Cavanaugh	Art	Permanent	10/20/17-03/27/17	MA 1
4.	Cristalina DeNicola	Art	Initial	09/06/16-04/30/17	BA30 1
5.	Teresa Pinner	Elementary	Initial	09/06/16-04/19/17	MA 2
6.	Alycia Swiderski	Elementary	Initial	09/06/16-03/20/17	BA 15 1

No.	Name	Position	Certification Status	Start/End Dates (Partial Replacement Contracts - Replacement Contracts Extended)	Step
7.	Laura Snell	Physics	Resignation	Effective 07/01/17 (accepted an Administrator position in another District)	
8.	Beth Orthun	Speech	Resignation	Effective 04/14/17 (revision of resignation date)	
9.	Lori Jacobs	Speech	Retirement	Effective 07/01/17	
10.	Paula Ribeiro	English/Special Assignment	LOA to Asst. Coordinator	03/14/17-3/13/18	

Motion made by _____
 Second by _____
 Vote: Yes _____ No _____
 Abstain _____ Absent _____

**D.1.b. Appointments, Resignations & Leaves:
Non-Certificated Personnel**

If there are any questions relative to these reports, please call the Superintendent prior to the Meeting.

A motion would be in order to adopt the resolution as follows:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Non-Certificated Personnel Action Report contained in the Board packet for the April 19, 2017, Board meeting.

No.	Name	Position	Reason	Effective Date
1.	Martina Casali	Special Ed. TA-5 hrs.	Replacement	04/24/17
2.	Marlene Cialdella	Instructional TA-5 hrs.	Replacement	04/24/17
3.	Corinne Cipoletti	ENL TA-5 hrs.	Replacement	04/24/17
4.	Soha Hassan	Special Ed. TA-4 hrs.	Replacement	04/24/17
5.	Kristin Howe	Instructional TA-5 hrs.	Leave of Absence	03/20/17-06/30/17
6.	Chrystallee Millan	Instructional TA-5 hrs.	Resignation	04/03/17
7.	Lucia Rivera	ENL TA-5 hrs.	Retirement	07/01/17
8.	Lawrence Sinkler	Special Ed TA-6 hrs.	Retirement	07/01/17
9.	Maricela Wahl	School Monitor-4 hrs.	Replacement	04/24/17
10.	Linda Orlando	School Monitor-4.5 hrs.	Replacement	04/03/14
11.	Lillian Bagielto	School Monitor-4 hrs.	Retirement	04/30/17
12.	Danae DeFeis	School Monitor-6 hrs.	Retirement	07/01/17
13.	Rose Marie Hammel	School Monitor-4.25 hrs.	Retirement	03/23/17
14.	Ydel Leon	PT, 10 Mo. Guard	Replacement	04/24/17
15.	Michael Rodriguez	FT, 12 Mo. Sr. Guard	Reclassification	04/24/17
16.	James Foley	School Communications Technician	Replacement	TBD
17.	Randy Smith	Stock Clerk (contingent)	Reclassification	04/24/17
18.	Charles Taylor	Driver Messenger	Reclassification	04/24/17
19.	Edward Yeznach	Custodial Worker I	Reclassification	03/29/17
19a.	Kenia Ramirez	Custodial Worker II	Reclassification	04/17/17
20.	Christian Castro	Custodial Worker I-N	LOA – Military	03/27/17-01/01/18
21.	Kristi Behl	Clerk Typist 10M/5hr.	Replacement	04/24/17

Motion made by _____
 Second by _____
 Vote: Yes _____ No _____
 Abstain _____ Absent _____

D.1.c. Recommended Budget for 2017-2018 School Year

BE IT RESOLVED, that the Board of Education accept the Superintendent’s recommendation to adopt the 2017-2018 Budget in the amount of \$395,218,530 with a tax levy of \$103,601,818 which does not exceed the statutory tax levy cap; and

BE IT FURTHER RESOLVED, that the District Clerk is directed to include the adopted budget amount in the legal notice and in a proposition for the annual election and budget vote to be held on Tuesday, May 16, 2017.

Motion made by _____
Second by _____
Vote: Yes _____ No _____
Abstain _____ Absent _____

D.1.d. Proposition

RESOLVED, that the Brentwood Union Free School District Board of Education is authorized pursuant to section 3651(1) of the Education Law to establish the *2017 Capital Reserve Fund* for the purpose of financing District-wide capital improvements including alterations, repairs, maintenance and reconstruction of school facilities for a probable term of 15 years in the amount of \$25,000,000 to be funded in an amount not to exceed \$3,000,000 in any year during the probable term with funds to be obtained from (i) amounts from budgetary appropriations from time to time, (ii) unappropriated fund balance made available by the Board of Education from time to time, (iii) authorized transfers from other available reserves in accordance with existing laws, and (iv) New York State aid received and made available by the Board of Education from time to time.

Motion made by _____
Second by _____
Vote: Yes _____ No _____
Abstain _____ Absent _____

D.1.e. BOCES Board Election and Administrative Budget Vote

BE IT RESOLVED, that the Board of Education hereby votes for the following candidates that are running for office at the Eastern Suffolk BOCES Board Election and Administrative Budget vote to be held on April 19, 2017:

- 1. Walter Denzler (Three Village CSD)
 - 2. Susan Lipman (West Islip UFSD)
 - 3. Anne Mackesey (Sag Harbor UFSD)
 - 4. William Miller (Longwood CSD)
 - 5. Catherine Romano (Islip UFSD)
- (up to 5 candidates); and

BE IT FURTHER RESOLVED that the Board of Education hereby approves (or disapproves) the Eastern Suffolk BOCES Administrative Budget that is presented in the BOCES budget book that was provided to the Board of Education; and

D.1.e. BOCES Board Election and Administrative Budget Vote-continued

BE IT FURTHER RESOLVED that the District Clerk is directed to fill out the ballot and sign the certification form for the BOCES Board Election and Administrative Budget vote and return the completed documentation to Eastern Suffolk BOCES.

Motion made by _____
 Second by _____
 Vote: Yes _____ No _____
 Abstain _____ Absent _____

E.1.a. Student Enrollment Figures

March Enrollment Figures

1. February 17, 2017

Total Enrollment 19,414

March 31,2017

Total Enrollment 19,448

2. Special Services Enrollment Figures

In-District Students	Self-Contained	Resource Room	Home Teaching	CWC	Totals
EIP					124
Elementary	498	149	3	119	769
Middle School	377	115	0	69	561
Freshman Ctr.	131	43	2	10	186
Senior H. S.	317	124	15	16	472
Total	1,323	431	20	214	2,112

Attending Out-of-District Schools	Total
K - 12	258
Resource Room/Related Services (District Residents)	63
Home/Hospital Teaching OOD	2
Approved Pre-School Programs	266
Related Services Pre-School Programs	115
Totals	704

F.1.-5. Miscellaneous Items-For Information Only

1. Board Action Memos of March 16, 2017, Board of Education Business Meeting
2. Principals' Reports
3. Minutes of the March 08, 2017, Secondary Leadership Team Meeting
4. Minutes of the March, 08, 2017 and April 3, 2017 Policy Advisory Board Meetings
5. Next Board of Education Business Meeting to be held on Thursday, May 18, 2017 at 8:00 p.m.

Motion to Adjourn