

Please note that a conviction/disciplinary record will not automatically bar employment.

Have you ever been convicted of a crime? Yes No If yes, please provide details _____

Are any criminal charges/proceedings pending against you? Yes No If yes, please provide details _____

Have you ever been discharged, had tenure refused, been asked to resign or had disciplinary action taken against you by your employer? Yes No If yes, please provide details _____

Undergraduate College/University _____

Degree _____ Date Graduated _____

Graduate School _____ Dates attended _____ Degree _____

EDUCATIONAL WORK EXPERIENCE

School/Location	Position	Reason for Leaving	Dates

NON EDUCATIONAL WORK EXPERIENCE

Name, title and telephone number of current Supervisor: _____

Reason for changing present employment: _____

REFERENCES: List below 3 Professional references (e.g. Principal, Supervising Teacher, etc.), and 1 Personal reference (No family members). It is your responsibility to distribute the reference forms to the persons listed below and they must mail the forms back to the Human Resources Department (the address is listed on the top of the form).

PROFESSIONAL REFERENCES

Name	Title	Address	Phone#

PERSONAL REFERENCE

Name	Address	Phone#

I CERTIFY THAT ALL THE AFOREMENTIONED INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE, AND I UNDERSTAND THAT FALSE OR IMCOMPLETE STATEMENTS SHALL BE SUFFICIENT CAUSE FOR REMOVAL FROM THE SUBSTITUTE LIST REGARDLESS OF THE DATE OF DISCOVERY.

SIGNED _____ DATE _____

Complete Form, sign, print and mail to:
Employment Office, Brentwood Union Free School District, 52 Third Ave., Brentwood, NY 11787